

June 3, 2008

Dear Solid Waste Management Professional:

We hope you can join us for our biggest event of the year, the Annual North Dakota Solid Waste and Recycling Symposium. This year's conference, co-sponsored by the North Dakota Department of Health and the North Dakota Division of Community Services, will be held at the Alerus Center in Grand Forks, ND, on September 10th and 11th, 2008, with the Annual Golf Tournament on September 9th.

You are invited to display your products/services to North Dakota's solid waste management decision-makers. As an exhibitor at the symposium, you will receive admission for up to three employees (includes all workshops and meals), booth space, business card size ad in the Symposium newsletter, and a one-year NDSRWA membership (this includes a membership certificate, a ND Solid Waste Directory, newsletters, and special event notices). The exhibitor fee is \$375. This year, we are offering a **discount for early registration**. Send in your registration form by **June 30th**, and receive **\$75 off** the registration fee. After June 30th, there will be no additional discounts.

New this year: You will need to **select a booth in advance** of the conference; see the map for booth numbers and be sure to fill in your selection(s) on the registration form. Also, if you need **electricity** for your booth, **there will be an additional \$15 charge**. Please be sure to mark the registration form accordingly. The exhibitor registration form is enclosed; the deadline is August 15, 2008 (or June 30th for early bird registration). Hotel information is located in the attached letter. On the second page of the registration form is a list of NDSWRA members, including the 2007 Exhibitors.

Join us for the Annual NDSWRA Golf Tournament on Tuesday, September 9th. Golf registration includes green fees, cart and dinner. Tours at various industries will also be available on Tuesday afternoon. See the registration form to sign up!

Don't forget to sign up by **June 30th** for the **\$75 discount**. We look forward to seeing old friends and new faces in Grand Forks! For more information about this year's Annual North Dakota Solid Waste and Recycling Symposium, please contact me at (701) 650-8857 or via e-mail at angela.boeshans@hotmail.com, or visit our Web site at www.ndswra.org.

Sincerely,

Angela Boeshans
Executive Director

P.S. – If you haven't sent us a check within the past year, please note the new address!



North Dakota Solid Waste and Recycling Association

2008 Solid Waste & Recycling Symposium

EXHIBITOR INFORMATION

- Location:** **Alerus Center (exhibits, presentations, meals, etc.)**
1200 S. 42 St. (just off of I-29)
Grand Forks, ND 58201
- Main Hotel:** **Canad Inns (attached to the Alerus)**
1000 S. 42 St.
Room rate: \$85 + tax, call (701) 772-8404 by August 15th and ask for the ND Solid Waste and Recycling Symposium block of rooms.
- Additional Hotels:** **Ramada Inn:** I-29 and Hwy. 2 (exit 141)
Room rate: \$60 + tax, call (701) 775-3951 by August 15th and ask for the ND Solid Waste and Recycling Symposium block of rooms.
Guesthouse: 710 1st Ave. N. (formerly Best Western)
Room rate: \$60 + tax (single) or \$79 (double), call (701) 746-5411 by August 15th and ask for the ND Solid Waste and Recycling Symposium block of rooms.
- Exhibitor Fees:** Exhibitor fees are \$375 by August 15th or \$300 by **June 30th** (add \$15 for electricity). Fees include an 8' x 10' booth space (**please contact us if your exhibit display is larger**), registration and meals for up to 3 people, and a one-year NDSWRA membership. For more than three attendees, add \$140 per person. (Again, the \$300 early bird rate will include one business card ad.)
- Set-up:** Tues., Sept. 9th, 1 – 9 p.m. and Wed., Sept. 10th, 7 – 7:45 a.m.
New: Please select your top three choices for a booth space.
- Tear-Down:** Thursday, Sept. 11th by 1:00 p.m.
- Golf Tournament/Tours:** Join us for golf on Tues., Sept 9th. The fee is \$65/person and includes 18 holes, cart and supper. Scramble with shot gun start at 1:00 p.m. Tours will also be offered Tuesday afternoon.

- * **Door prizes** will be given away throughout the symposium. If your company or organization has any promotional items to give away, please bring them along. If you have a larger item, this would be a wonderful addition for the **Annual Silent Auction**. Silent Auction proceeds go towards scholarships that are available to members and their children.
- ** If you are interested in **sponsoring** the registration folders that will be given to each attendee at the conference, contact Angela right away. The **recycled content** folders will have a slot on the inside pocket for **your** company's business card. Estimated cost is \$150.
- *** **For those unable to attend the conference, or you plan to attend but not exhibit, you may want to consider "Stuffing Your Stuff" for \$100. This allows you to put your information in the hands of every attendee by providing your company's materials to be inserted into an 8 1/2" x 11" folder. Contact Angela for more details/deadline.**

For more information on this year's symposium, please contact Angela Boeshans at (701) 650-8857 or via angela.boeshans@hotmail.com or visit us on-line at www.ndswra.org.

Sponsorship Opportunities for the 2008 Symposium

Dear Exhibitor,

We would greatly appreciate it if you would consider the following sponsorship opportunities when you register for the 2008 conference. Options include Gold, Silver, Bronze and Donor Levels. All sponsorships will be recognized as described below. We thank you for your valuable and continued support.

NDSWRA Board of Directors

Please select one of the following:

_____ **Gold: \$350 +**

- ✓ Recognized in the Conference newsletter (listed and a half page ad); conference newsletter is sent to 800 people
- ✓ Business Sign displayed at the conference
- ✓ Conference Program Agenda Listing
- ✓ Brochure/flyer in the Conference Welcome Packet (provided by vendor)
- ✓ Opportunity to introduce your business to breakout session attendees

Sponsorship Covers: Meal, Entertainment, etc.

_____ **Silver: \$200**

- ✓ Recognized in the Conference newsletter (listed and a quarter page ad); conference newsletter is sent to 800 people
- ✓ Business Sign displayed at the conference
- ✓ Conference Program Agenda Listing
- ✓ Introduce your business to breakout session attendees

Sponsorship Covers: Breaks, etc.

_____ **Bronze: \$100**

- ✓ Recognized in the Conference newsletter (listed and a business card ad); conference newsletter is sent to 800 people
- ✓ Business Sign displayed at the conference
- ✓ Conference Program Agenda Listing
- ✓ Your business is announced as a sponsor to breakout session attendees

Sponsorship Covers: Tours, Breaks, etc.

_____ **Donor: Under \$100**

- ✓ Recognized in the Conference newsletter (listed); conference newsletter is sent to 800 people

Sponsorship Covers: Golf Hole, Silent Auction Items, etc.