

**ND Solid Waste and Recycling Association's Mission:
To educate, train and promote environmentally sound waste management practices.**

June 5, 2009

Dear Friend,

We hope you can join us for our biggest event of the year, the Annual North Dakota Solid Waste and Recycling Symposium. This year's conference, co-sponsored by the North Dakota Department of Health and the North Dakota Division of Community Services, will be held at the Holiday Inn in Minot, ND, from September 15th through the 17th.

You are invited to display your products/services to North Dakota's solid waste management decision-makers. As an exhibitor at the symposium, you will receive admission for up to three employees (includes all speaker sessions and meals), booth space and a one-year NDSWRA membership (this includes a membership certificate, a ND Solid Waste Directory, newsletters, and special event notices). The **early bird exhibitor fee is \$300 by June 30th** or \$375 after this date until August 14th. If you send in your early bird registration, **please don't forget to send a business card for your free ad in the symposium newsletter (or e-mail us a business size ad before July 1st).**

Booth space will be on a first come – first serve basis. The exhibitor registration form is enclosed; the deadline is August 14, 2009. Hotel information is located in the attached letter. On the second page of the registration form is a list of NDSWRA members, including the 2008 Exhibitors and Sponsors. If you are unable to make it, please consider "stuffing your stuff" (sending us brochures/flyers to be placed in folders for the attendees) or providing a sponsorship (see enclosed form). We accept checks only; no credit cards at this time.

Join us for the Annual NDSWRA Golf Tournament on Tuesday, September 15th. Golf registration includes green fees and a cart. New this year: we will have a picnic (supper) at the golf course. Tours will also be available Tuesday afternoon, including an oil field tour and other related tours. The conference newsletter will have more details; please register for these in August.

We look forward to seeing old friends and new faces in Minot! For more information about this year's Annual North Dakota Solid Waste and Recycling Symposium, please contact me at (701) 650-8857 or via e-mail at angela.boeshans@hotmail.com, or visit our Web site at www.ndswra.org.

Sincerely,

Angela Boeshans
Executive Director



North Dakota Solid Waste & Recycling Association
2009 Solid Waste & Recycling Symposium
EXHIBITOR INFORMATION

- Location:** **Holiday Inn Riverside**
2200 Burdick Expressway East
Minot, ND 58701
- Phone:** Reservations: (701) 852-2504
Hotel Fax: (701) 852-2630
- Room Rate:** Exhibitors qualify for the block rate (**IF RESERVED BY Sept. 1; Rates are not guaranteed past this date.**)
\$65.00 plus tax
Ask for ND Solid Waste & Recycling Assoc. block of rooms.
- Exhibitor Fees:** Exhibitor fees are \$375 by August 14th, or \$300 by **June 30th**. Fees include an 8' x 10' booth space, registration and meals for up to 3 people, and a one-year membership in the NDSWRA. For more than three attendees, add \$140.00 per person. (Again, the \$300 early bird rate will include one business card size advertisement; please send with your registration.)
- Set-up:** Tuesday, Sept. 15th, Noon – 9 p.m. and
Wednesday, Sept. 16th, 7:00 a.m. – 7:30 a.m.
First Come – First Reserved
(Bring your own extension cord if you need electrical hook-up.)
- Tear-Down:** Thursday, Sept. 17th by 1:00 p.m.
- Golf Tournament:** Join us for golf on Tues., Sept 15th. The fee is \$45/person and includes 18 holes and a cart. Scramble with a 1:00 p.m. start time.
New this year: we will have a picnic (supper) at the course.

* **Door prizes** will be given away throughout the symposium. If your company or organization has any promotional items to give away, please bring them along. If you have a larger item for the **Annual Silent Auction**, please let us know in advance. Silent Auction proceeds will go towards scholarships that are available to members and their children.

** The NDSWRA is looking for a **sponsor** to purchase the registration folders that will be given to each attendee at the conference. The folders will have a slot on the inside pocket for your business card. Estimated cost is \$150. Contact Angela right away if you are interested.

*** **For those unable to attend the conference, or you plan to attend but not exhibit, you may want to consider “Stuffing Your Stuff” for \$100. This allows you to put your information in the hands of every attendee by providing your company’s materials to be inserted into the 8 ½” x 11” registration folders. Contact Angela for more details.**

For more information on this year’s symposium, please contact Angela Boeshans at (701) 650-8857 or via angela.boeshans@hotmail.com or visit us online at www.ndswra.org.

Sponsorship Opportunities for the 2009 Symposium

Dear Exhibitor,

We would greatly appreciate it if you would consider the following sponsorship opportunities when you register for the 2009 conference. Options include Gold, Silver, Bronze and Donor Levels. All sponsorships will be recognized as described below. We thank you for your valuable and continued support.

NDSWRA Board of Directors

Please select one of the following:

_____ **Gold: \$350 +**

- ✓ Recognized in the Conference newsletter (listed and a half page ad); conference newsletter is sent to 800 people
- ✓ Business Sign displayed at the conference
- ✓ Conference Program Agenda Listing
- ✓ Brochure/flyer in the Conference Welcome Packet (provided by vendor)
- ✓ Opportunity to introduce your business to breakout session attendees

Sponsorship Covers: Meal, Entertainment, etc.

_____ **Silver: \$200**

- ✓ Recognized in the Conference newsletter (listed and a quarter page ad); conference newsletter is sent to 800 people
- ✓ Business Sign displayed at the conference
- ✓ Conference Program Agenda Listing
- ✓ Introduce your business to breakout session attendees

Sponsorship Covers: Tours, Breaks, etc.

_____ **Bronze: \$100**

- ✓ Recognized in the Conference newsletter (listed and a business card ad); conference newsletter is sent to 800 people
- ✓ Business Sign displayed at the conference
- ✓ Conference Program Agenda Listing
- ✓ Your business is announced as a sponsor to breakout session attendees

Sponsorship Covers: Breaks, etc.

_____ **Donor: Under \$100**

- ✓ Recognized in the Conference newsletter (listed); conference newsletter is sent to 800 people

Sponsorship Covers: Golf Hole, Silent Auction Items, etc.