

**NDSWRA
Board of Directors Meeting
Wednesday, October 23, 2019 9:30 a.m. CT
Conference Call**



Called to order at 9:32 a.m. CT by Chris Kreger, President

Roll Call

Board Members: Andrew Feia☒ Mike Desmond☒ Chris Kreger☒ Justin Soberaski☒

Matt Christensen☒ Rachel Gornowicz☒ Rick Schreiber☐ Todd Flynn☒

Others Attending: Jennifer Pickett☒ Diana Trussell☒ Julie Ellingson☒ Keely Torgerson☒

Lance Gaebe☒

Agenda Approval

Motion to Approve Agenda

1st: Todd Flynn

2nd: Matt Christenson

Approved

Approval of Treasurer Report

- Checking: \$89,090.04
- Savings: \$44,318.50
- CD: \$8,577.45
- Removal of previous board members from checking account
- Transfer checking responsibilities to Dwyer Group

Motion to Approve Treasurer's Report

1st: Mike Desmond

2nd: Rachel Gornowicz

Approved

Executive Director's Report

Report – Keely

- Transition document and timeline

Old Business

Conference Update – Chris, Matt and Diana

- Firm numbers by November meeting
- Still short about \$7,600
- Proposed partial payment to South Dakota, about half (\$9,000)
 - o Partial payment is proposed so South Dakota gets some money, while still able to cover debts still remaining from the conference

Motion to Approve Partial Payment to South Dakota

1st: Justin Soberaski

North Dakota Solid Waste and Recycling Association

To educate, train and promote environmentally sound waste management practices.

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2nd: Matt Christensen

Approved

- No complaints from Joint Board or attendees, 235 attendees
- One person felt ND board did not do their part, resolved by Chris
- See attached report

New Business

Executive Director tasks – Justin

- RFP as guideline
- Minutes, bookkeeping, membership management, conference planning, newsletter, post office, email, newsletter
- Send post office key to PO BOX 2599 Bismarck, ND 58502
- Newsletter sent out periodically to board and/or members

Executive Director payments – Matt

- Automatic approval of payment each month

Motion to Approve Automatic Payments to Executive Director for the Next 12 Months

1st: Justin Soberaski

2nd: Mike Desmond

Approved

Credit card payments – Chris and Matt

- Get a card reader through Stripe
- Improve credit card payments through website

Post office box – Chris

- Send key to PO BOX 2599 Bismarck, ND 58502

Website update and forms – Chris

- Website is to be updated and will hopefully work better for conference registration

Custody of phone and computer – Chris

- Chris will keep computer and phone
- Julie will find out the cost of a new phone line at Dwyer Group offices

Software update – Chris

- Upgrade version of office

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Tabled for next meeting:

- Custody of records – Chris
- Taxes – Chris and Matt
- 2020 conference discussion – Julie

Motion to Table Remaining Topics for Next Meeting

1st: Andrew Feia

2nd: Matt Christensen

Approved

Adjourned at 10:35 a.m. CT by Chris Kreger, President

Next meeting will be held via conference call on November 27, 2019 at 9:30 a.m. CT