



Minutes of Board of Directors Meeting

May 25th, 2017 @ 9:30am Central

Call Meeting to Order – Jennifer Pickett - President

Called to order at 9:36am.

Roll Call – Chris Kreger – Secretary

Directors Present: Chris Kreger, Kevin Magstadt, Jennifer Pickett, Dave Bell, Joe Ruby, Josh Kraft, , Dave Bell and Sherwin Wanner.

Directors Absent: Aaron Praus and Todd Flynn

Others Present: Kris Magstadt

Approval of Agenda (Additions or Changes): Jennifer Pickett – President

Jennifer added Cloth Bags and Murder Mystery entertainment to the agenda.

Sherwin Wanner moved to approve the Agenda, Joe Ruby seconded: Motion Carried

Secretary/Treasurer’s Report – Chris Kreger/Sherwin Wanner

Secretary

Chris Kreger requested approval of the meeting minutes for the regular Board meetings of April 27th, 2017.

Sherwin Wanner moved to accept the Secretary’s report and minutes and Josh Kraft seconded: Motion Carried.

Treasurer

Sherwin Wanner reviewed the following summary of the Treasurer’s report:

ND Solid Waste and Recycling Association Account Summary

Association Checking Account	\$47,479.01
Association Savings Account	\$14,240.70
Association CD Account	\$8,408.71
Total Association Funds	\$70,128.42
2016 Association Budget Spent	\$31,422.34



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2016 Association Budget Remaining

\$(2,744.08) Projected

Chris Kreger moved to accept the Treasurer's Report and Dave Bell seconded: Motion Carried.

Executive Directors Report

None

Old Business

1) Workshop Update

The workshops were expected to happen next week. A number of registrations had come in.

2) SWANA Chapter – Jennifer Pickett

Jennifer and Kris had received some additional information regarding SWANA. Jennifer requested a special meeting to discuss this issue. Kris Magstadt will set a meeting up.

3) Ecliptic event management portal-payment

The payment function vendor (Stripe) for the website was again discussed. With Stripe, settlement occurs 7 days after the transaction. Some of the Board Members acknowledged they had researched the company. If chosen Square would continue to be used for onsite payment of other items. Stripe is primarily for conference registration and membership fees or other potential future items sold on the web site.

Chris Kreger moved to accept utilization of Stripe for payment functions on the web site. Kevin Magstadt Seconded: motion carried.

4) Raffle

Jennifer has prepared a mockup of the raffle tickets with the prizes discussed at the last meeting. She will be getting a thousand of the tickets printed up. She will be paying for the prizes this week and send books out the Board members to sell. The drawing will be held September 20th. All proceeds generated by ticket sales from the Board members shall be collected at the conference.



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New Business

1) Sponsorship fees – Kris Magstadt

Kris and Jennifer discussed the sponsorship fees and the payment level. The Board decided to leave the payment levels and perks as they have been.

Discussion continued regarding ways to solicit sponsors. The Board was in agreement to mail and email people to attempt to secure sponsors. No membership form will be included. Chris Kreger and Kevin Magstadt volunteered to help look for sponsors.

2) Exhibitor fees

The exhibitor fees were discussed, again the Board intend to leave them the same as last year. Chris Kreger and Kevin Magstadt volunteered to help look for Exhibitors

3) Attendee fees

The Board did not recommend changing these fees this year either.

4) Speakers

Speakers for the conference were discussed. A keynote speaker is still needed. Chris Kreger and Kevin Magstadt volunteered to help look for Speakers.

Registration to the conference will not be required of the speaker and they will be provided with complimentary meals.

5) Printing

Jennifer is looking for a printer to print posters that can be distributed. Kris is working on mailings for the members.

6) Awards

Issuance of this year's Awards was discussed. Chris Kreger Volunteered to sit on the nominations committee. The Board discussed options to recruit scholarship applications from member companies. The application is featured on the website. Our newspaper affiliation was also suggested. Kris will look into other options for advertising.

Kris Magstadt is also looking into other options for the awards. These include plaques and trophy's.



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7) Board vacancies

Chris Kreger and Josh Kraft have expired Board terms this year. In addition, Dave Bell announced his resignation from the Board. Potential replacements were discussed. Suggestions will be needed prior to the conference. Any potential board member will need a biography.

Sherwin Wanner Moved to nominate Patty Forenzia from the City of Williston Solid Waste Department in accordance with Section 8 of Article III of the Association Bylaws, to serve the remainder of Dave Bell's term on the Board. Chris Kreger seconded, motion carried.

8) Cloth Bags

Jennifer discussed pricing and options for cloth bags as potential handouts for the conference and at workshops. She provided pictures of examples of the bags.

Chris Kreger moved to order up to 300 bags at \$1.72 each and that the expense be applied to the conference budget. Joe Ruby seconded: motion carried.

9) Murder Mystery entertainment

Jennifer suggested this entertainment group (The Murder Mystery Company) for the entertainment night at the conference. Discussion ensued and the consensus was to accept the Committee's recommendation.

10) Next meeting

The next suggested Board meeting will be June 22nd, 2017 at 9:30am Central Time.

Other Business

1) Spring Conference

Kris discussed that the committee determined the Symposium should in the future be called the Conference. She further updated the Board on the progress of the planning.

2) Potential Grant

Sherwin Wanner said he was looking into the possibility of a grant to help support funding the Conference.



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3) Potential Keynote Speaker

Joe Ruby pointed out the website “ecospeakers.com as a potential source for a keynote speaker.

Meeting adjourned 10:56am