

**NDSWRA
Board of Directors Meeting
Wednesday, April 22, 2020 - 9:30 a.m. CT
Conference Call**



Called to order at 9:30 a.m. CT by Chris Kreger, President

Roll Call

Board Members: Andrew Feia Mike Desmond Chris Kreger Justin Soberaski
 Matt Christensen Rachel Gornowicz (late join) Rick Schreiber Todd Flynn
Others Attending: Jennifer Pickett Diana Trussell Julie Ellingson
 Lance Gaebe Linda Fisher

Agenda Approval

Additional Item: Facebook Access Discussion

Motion to Approve Revised Agenda

1st: Matt Christensen
 2nd: Mike Desmond
Approved

Approval of Last Month's Minutes

Motion to Approve March 25, 2020 Minutes

1st: Mike Desmond
 2nd: Justin Soberaski
Approved

Approval of Treasurer Report

Association Checking Account: \$43,246.17
 Association Savings Account: \$44,351.79
Association CD Account: \$8,577.45
 Total Association Funds: \$96,175.41

Expenses		Deposits	
Dwyer Group	\$2009.50	Memberships	\$75.00
Eclyptic	\$80.00	Bank Interest	\$.42
Checks	\$144.56	2019 Conf Payment	\$1100.00
MeetingOne	\$41.34		
TOTAL	\$2275.40	TOTAL	\$1175.42

Motion to Approve Treasurer's Report

1st: Todd Flynn
 2nd: Andrew Feia
Approved

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Executive Director's Report – Linda Fisher

Continuing to work with Diana and Matt on 2019's outstanding invoices, continuing conference planning, building the email distribution list for newsletters and other correspondence, drafting next newsletter, setting up Google alerts for solid waste and recycling news.

Old Business

2019 Conference Update – Matt Christenson

Approximately \$6,000 remains outstanding. Follow-up continues.

2020 Conference Committee – Chris Kreger

Pre-meeting, the Board was provided with a draft conference schedule and a draft expenses document. Discussion centered on how to set the registration fees in the context of attendance concerns related to COVID-19. There was no resolution what the registration fee would be and there are no plans to cancel or reschedule the conference at this time.

Mike Desmond gave an update on plans for a golf outing at King's Walk. Green fees, carts, etc. amount to \$60 per person (w/tax). Mike offered to solicit sponsorships for random tchotchkes to be used during the event.

Motion to Approve Conference Expense Budget

1st: Mike Desmond

2nd: Matt Christensen

Approved

Motion to Approve Draft Conference Schedule

1st: Matt Christensen

2nd: Andrew Feia

Approved

Entertainment Committee and Tours Update – Rachel Gornowicz

- Kenny and the Classics, a 3-piece band that plays at the Grand Forks Chamber events, has been retained for entertainment.
- The biorefinery tour is confirmed and plans are still moving forward for a tour of the City of Grand Forks baling facility. The facility is amid a construction project and more details should be available by July.

North Dakota Solid Waste and Recycling Association

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Memberships and Invoices – Matt Christensen

Multiple pricing scenarios to be used in considering membership fee increases were provided to the Board prior to the meeting. Chris recalled that membership rates had not been increased since he had been part of the Board (6 years) and suggested Option B which would result in an approximate increase of 21%. There was also discussion related to looking more closely at Government/Tribal level. Todd Feia commented that a fee increase would be in order considering how long the current structure has been in place. He also suggested including a member benefit promotional piece along with membership renewals. There was a brief discussion about increasing dues during the current economic downturn. Chris indicated that even with an increase, NDSWRA dues are much lower than other comparable Association membership fees.

Motion to approve Option B of the Proposed Membership Increases without further adjustments to Government/Tribal category.

1st: Todd Flynn

2nd: Mike Desmond

Approved

Newsletter, Email and Mailing Lists – Chris Kreger

The Board provided the following direction to Dwyer Group as it relates to distribution of an Association newsletter:

- Prepare it quarterly
- Send it to the entire Board for review
- Secure Presidential “approval” prior to distribution
- Post to website subsequent to distribution

New Business

Workshops – Per Diana Trussel at ND Dept of Environmental Quality, no in-person workshops are being planned due to COVID-19 concerns. Dwyer Group will connect with Diana to discuss providing some type of virtual training and will report back to the Board.

Conference Call Vendor – Dwyer Group is proposing the use of its Zoom account for future NDSWRA group meetings.

Motion to utilize Dwyer Group’s password protected Zoom audio/video conferencing account for the next Board meeting.

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1st: Todd Flynn
2nd: Mike Desmond
Approved

Motion to grant Association Facebook page access to Dwyer Group

1st: Todd Flynn
2nd: Matt Christenson
Approved

Other Business

Insurance policy for conference – Matt reported that current Association coverage expires first week in August 2020. The ~\$300/year policy would satisfy the Alerus contract requirements. Alerus also offers insurance for their events for \$.55/attendee.

Motion to continue with the existing all-inclusive insurance as opposed to buying Conference insurance from Alerus which would only apply to the Alerus event.

1st: Mike Desmond
2nd: Matt Christenson
Approved

Motion to Adjourn

1st: Todd Flynn
2nd: Mike Desmond
Approved

Adjourned at 10:39 AM CT by Chris Kreger, President

Next meeting will be held via Zoom conference call on May 27, 2020 at 9:30 a.m. CT