



Minutes of Board of Directors Meeting

November 30th, 2017 @ 9:30am Central

Call Meeting to Order – Sherwin Wanner - President

Called to order at 9:38am.

Roll Call – Sherwin Wanner – President

Directors Present: Chris Kreger, Kevin Magstadt, Aaron Praus, Todd Flynn, Patti Forienza, Justin Soberaski and Sherwin Wanner.

Directors Absent: Jennifer Pickett and Joe Ruby

Others Present: Kris Magstadt and Diana Trussel

Approval of Agenda (Additions or Changes): Sherwin Wanner – President

Diana Trussel requested to add a discussion on a comment from Facebook to the New business.

Aaron Praus moved to approve the Agenda as modified, Kevin Magstadt seconded: Motion Carried

Secretary/Treasurer’s Report – Jennifer Pickett/Aaron Praus

Secretary

In Jennifer’s absence, Sherwin Wanner requested approval of the minutes from October 26th 2017.

Kevin Magstadt moved to accept the Secretary’s report and minutes and Aaron Praus seconded: Motion Carried.

Treasurer

Aaron Praus reviewed the following summary of the Treasurer’s report:

ND Solid Waste and Recycling Association Account Summary

Association Checking Account	\$	37,390.01
Association Savings Account	\$	14,242.85
Association CD Account	\$	8,425.52
Total Association Funds	\$	60,058.38
2017-2018 Association Budget Spent	\$	6,642.18
2017-2018 Association Budget Remaining	\$	28,343.36



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Aaron also discussed and recapped the budget vs actual expenses and revenue from the fall conference. Aaron pointed out that the Conference lost \$8,866 (roughly \$4,000 over budget) this year. Discussion regarding that loss included noting that attendance was down from previous conference numbers and speculation that the economy may have contributed. Kris Magstadt noted that an additional approximate \$900 had just been deposited which was not yet reflected in the profit/loss numbers. Ideas were discussed on adjustments that could be made to the program for the next conference.

Kevin Magstadt moved to accept the Treasurer's Report and Todd Flynn seconded: Motion Carried.

Old Business

1) Conference

Sherwin asked the Board for other comments and discussion on the conference. Justin Soberaski suggested the next conference include more technical content. Ideas for attracting speakers were discussed including a possible "Call for Papers" to attract more content. Changes to the raffle idea were discussed as well as the truck rodeo. It was suggested a meeting be set up to discuss only the conference on Thursday January 18th at 9:30am Central Time. Kris Magstadt will send out an invitation.

The venue for the 2019 joint conference was discussed. Kris Magstadt reported that she had checked into using the Bismarck State Energy Center rather than the Radisson Hotel. She thought this would be a much better option however the motel room capacity in the area was a bit questionable. Kevin Magstadt pointed out that there is a new hotel being built there that should be up and running by that time. Kris will continue to investigate.

2) Department of Health

Sherwin informed the Board of his intention to meet with the Department of Health to discuss Coordination between the Association and the Department. It was announced that Diana Trussel is the new Solid Waste Program Manager for the Department of Health. This was Steve Tillotsons former position. The Board congratulated her for her promotion.

3) Grant Research and Opportunities

Sherwin Wanner discussed some of the grant programs that are available to our Association. Sherwin volunteered to work on the applications for these grants with Kris Magstadt's assistance.

Kris Magstadt reminded the Board that when using Amazon Smile you can select the NDSWRA as one of the charities Amazon will contribute to. This will help bolster revenue.



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4) Taxes

Sherwin Wanner updated the Board on the status of the 2017 taxes and let the Board know he would be meeting with the Accountant to discuss them in the near future. He noted that 1099's need to be completed.

5) Membership

Kris Magstadt asked the Board to review the membership list with particular attention to those members who had not yet renewed. Please contact Kris with any information that will be useful.

Kris discussed her contact with the League of Cities and the Association of North Dakota Counties. She reported that our Association can become an Associate Member of the League of Cities but not of the Association of Counties. The county association does however provide opportunities for speakers or dissemination of information.

Sherwin Wanner initiated a discussion with the Board regarding ways to increase membership. Discussion ensued.

6) Ecliptic Update

Kris Magstadt informed the Board that the attempt to schedule training on the web site failed to come together. She will try to get Justin, Chris, Sherwin and herself set up for training in January.

New Business

1) Shirts/Nametags

Kris Magstadt let the Board know she had obtained a logoed shirt and nametag for new member Justin.

2) News Releases

Kris Magstadt informed the Board that she had submitted news releases regarding the Board Member addition, Scholarships and Awards to the Newspaper Association who then distributed the information to their members. The articles were picked up by several of the newspapers in the state including the Bismarck Tribune.

3) Facebook Message

Diana Trussel reported that she had received a message from a college student who was studying marketing. She asked if she could use the Association as a subject to conduct and experiment and study



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on raising funds for the Association. The Board had a number of questions. Diana will attempt to get the student to provide some additional details and possibly speak with the Board.

Other Business

1) Next meeting

The next suggested Board meeting will be December 28th, 2017 at 9:30am Central Time.

Kevin Magstadt moved to adjourn the meeting, Chris Kreger Seconded: Motion Carried

Meeting adjourned 10:40am