



Minutes of Board of Directors Meeting

June 23rd, 2016 @ 9:30am

Call Meeting to Order – Aaron Praus - President

Called to order at 9:35 am

Roll Call – Chris Kreger - Secretary

Directors Present: Aaron Praus, Chris Kreger, Dave Bell, Josh Kraft, Kevin Magstadt, Sherwin Wanner, and Todd Flynn.

Directors Absent: Sheryl Garling and Jennifer Pickett

Others Present: Diana Trussel, Scott Radig and Sherryl Koop

Approval of Agenda (Additions or Changes): Aaron Praus – President

Debris management/emergency management and member only events were added to the agenda under new business.

Kevin Magstadt moved to approve the agenda and Dave Bell seconded: Motion Carried.

Secretary/Treasurer’s Report -Chris Kreger/Sherwin Wanner

Secretary

Chris Kreger requested approval of the meeting minutes for the regular Board meeting of April 28th, 2016.

Kevin Magstadt moved to accept the Secretary’s report and Josh Kraft seconded: Motion Carried.

Treasurer

Sherwin Wanner reviewed the Treasurers report. The following table summarized the association accounts and budget:

Association Checking Account	\$43,146.22
Association Savings Account	\$13,124.78
Association CD Account	\$8,391.91
Total Association Funds	\$64,662.91
Association Budget Spent	\$19,160.21
Association Budget Remaining	\$3,974.99



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Sherwin added that he had received a Senior Citizen membership and that at fiscal yearend he expected the Association budget to have about \$1,000 remaining.

Chris Kreger moved to accept the Treasurers Report and Kevin Magstadt seconded: Motion Carried.

Executive Director's Report –Sherryl Koop

Sherry reported that she attended a joint symposium conference call. Only minor details are now the topic of discussion during the calls. Diana dropped off the mailings for the two-day workshop and Sherryl worked on mailing them. While on vacation Sherryl forwarded registration requests to Diana for processing. Sherryl also worked on membership renewal over the past weeks.

Old Business

1) 2016 Joint Symposium Update

Sherryl, Josh and Aaron reported that the truck rodeo is going to happen. There will be a \$5 charge for participants which is used for the winner's prizes. There has been about \$15,000 in sponsorships for the Symposium committed already. A gun has been donated for the Symposium Auction, however, the Association may not be able to hand the gun over to the winner unless a background check is completed. The Background check issue is being investigated.

2) Executive Director Contract/Wages

Tabled.

3) Workshop Update – Diana Trussel

Diana reported that the TENORM Workshops were well attended with a total of approximately 181 attendees over the three days. 10 Department staff contributed to the workshop presentations and some Department personnel gave media interviews.

The inert workshops were also fairly well attended with 28 attendees listening to 5 speakers at the two events.

There are 5 people registered for the two-day seminar to date. There appeared to be an issue with the delivery of the fliers by USPS: Sherryl is looking into it.

4) Facebook Update

Diana reported that the page was getting some likes and that she has been trying to post once per day. She encouraged the Board to drive up the visit count. She is also going to try to profile member companies often.



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New Business

1) Accounts Payable - Sherwin Wanner

Sherwin went over payables: they included the Secretary (\$50), Treasurer (\$75), Executive Director (\$600) invoices and Ecliptic (\$40) for web hosting; the autopay for Verizon (\$134.05) and PO Box fee (\$106) were reviewed and presented for payment.

Kevin Magstadt moved to approve payables and Josh Kraft seconded: Motion Carried.

2) NDSWRA Budget – Sherwin Wanner/Sherryl Koop

A proposed Budget for the 2016/2017 fiscal year was discussed. The numbers were discussed. The subject of a membership fee increase was brought up. Discussion ensued.

Chris Kreger moved to increase membership dues by 25% rounding up to the nearest \$5.

Given the change in the Budget revenue, Sherryl will prepare a new budget for approval at the July 28th meeting. This meeting will be specifically for budget discussion and approval.

Further, Sherryl reported that she had been looking into a shopping cart function for the website which would allow workshop and symposium registration and membership fee functions to be handled on line.

3) NDSWRA Membership Renewal – Sherryl Koop

Sherryl will send out the renewals with the new pricing as approved above.

4) NDSWRA July Newsletter – Sherryl Koop

Sherryl expects to have the Newsletter out by mid to late July. She is waiting on some content from Diana and Board Members contributions.

5) Awards – Sherryl Koop

There have been no applications submitted for the Associations awards yet. Board members please promote and encourage award applications. A suggestion was to call consultants to solicit nominations.

6) Debris Management – Diana Trussel

Diana informed the Board that the Department of Health is looking for sponsors to bankroll the cost of a workshop style education for disaster debris management. The Department would coordinate the curriculum and organize the workshop(s). As an idea to promote the workshops, a suggestion was made to send the Executive Director to the League of Cities and Association of Counties.

Kevin Magstadt moved to have the Association Sponsor workshops for emergency managers as discussed. Todd Flynn seconded: Motion Carried.



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7) Member Only Events – Aaron Praus

The concept of Member only events was discussed. Diana suggested one could be formed to be coordinated with the two-day workshop coming up. This could also be coordinated to have the next face to face meeting at this same time.

8) Next meeting date

The next board meeting will be July 28th, 2016 @ 9:30am CT to review and approve the new budget. The next regular board meeting will be a face to face meeting at the Comfort Inn in Bismarck at 5:30 pm CT on August 2nd 2016

Other Business

Sherryl Garlings board membership was discussed. This was prompted by her letter offering to resign. The board consensus was to just allow her terms to expire as it would be complete this September anyway.

Meeting adjourned 10:49am

Todd Flynn moved to adjourn the meeting and Kevin Magstadt seconded: Motion Carried.