



Minutes of Board of Directors Meeting

April 28th, 2016 @ 9:30am

Call Meeting to Order – Aaron Praus - President

Called to order at 9:30 am

Roll Call – Chris Kreger - Secretary

Directors Present: Aaron Praus, Chris Kreger, Dave Bell, Josh Kraft, Kevin Magstadt, Sherwin Wanner, Jennifer Pickett, and Todd Flynn.

Directors Absent: Sheryl Garling

Others Present: Diana Trussel and Sherryl Koop

Approval of Agenda (Additions or Changes): Aaron Praus – President

No changes proposed

Kevin Magstadt moved to approve the agenda and Todd Flynn seconded: Motion Carried.

Secretary/Treasurer’s Report -Chris Kreger/Sherwin Wanner

Secretary

Chris Kreger requested approval of the meeting minutes for the regular Board meeting of February 25th, 2016.

Josh Kraft moved to accept the Secretary’s report and Sherwin Wanner seconded: Motion Carried.

Treasurer

Sherwin Wanner reviewed the Treasurers report. The following table summarized the association accounts and budget:

ND Solid Waste and Recycling Association Account Summary

Association Checking Account	\$	49,351.30
Association Savings Account	\$	13,123.82
Association CD Account	\$	8,366.81
Total Association Funds	\$	70,841.93
Association Budget Spent	\$	12,943.94
Association Budget Remaining	\$	10,191.26



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Sherwin also reviewed the current bills for accounts payable in New Business and informed the Board that he had paid the Insurance invoice of \$688 in order to maintain coverage.

Chris Kreger moved to accept the Treasurers Report and Kevin Magstadt seconded: Motion Carried.

Executive Director's Report –Sherryl Koop

Sherry reported that she attended several classroom educational events this past month covering the subjects of recycling and disposal. However, she was unable to attend the Earth Day Celebration due to a personal conflict.

She worked on distribution of over 400 workshop flyers and noted that there were several signups via the web site. She forwarded those registrations to Diana. All portions of the website appear to be working. However, the shopping cart portion of the website is not activated. Ecliptic informed her there would be additional one time cost to activate the Shopping cart of \$800 plus a \$150 monthly hosting fee. Sherryl will be adding the directions to the workshops and agendas to the web site. The website link to the South Dakota Symposium has not been working well: she is working on fixing it.

Sherryl also spent time on collecting past due receivables. These are nearly cleaned up.

Old Business

1) 2016 Joint Symposium Update

There was no meeting in April, nothing new to report.

2) Executive Director Contract/Wages

Tabled.

3) By Laws Update – Aaron Praus

One further suggested change to the bylaws was discussed: to modify the Board Meeting requirements to allow for quarterly meetings as opposed to monthly. Discussion ensued with the suggestion that the meetings be held in various parts of the State to encourage member attendance and that a lowered time commitment from Board Members may improve association members' participation in Board nominations.

Kevin Magstadt moved to approve the changes proposed to the new draft Bylaws with the addition of language to line 139 of "At a minimum quarterly" and a change to line 147 from 6 to 3 absences allowed by a Board member. Sherwin Wanner seconded. The Secretary called roll with all members present voting Aye.



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The time period for distribution of the Bylaws was discussed in order to meet the requirements of the Bylaws. They will be distributed via email with return receipt and vial US Postal Service to the primary contacts of any organization with instructions to distribute to interested parties.

4) Future Symposium Contracts – Kevin Magstadt

Kevin suggested that this not be further discussed until the association has a full time director.

Todd Flynn moved to remove this item from the agenda, Josh Kraft seconded: Motion Carried

5) Earth Day Festival – Diana Trussel

Diana reported that approximately 1000 visitors attended the festival. The Health Department manned the booth.

6) 2016 Workshop update - Diana Trussel

Diana Trussel reported that there were approximately 40 people signed up for the TENORM Dickinson Workshop, 17 for the Watford, and 23 for the Williston. Aaron will attend the Dickinson Workshop, Watford is in need of a representative and Chris and Dave will attend Williston.

There have also been some registrations for the other workshops as well.

New Business

1) Accounts Payable - Sherwin Wanner

Sherwin went over payables: they included the Secretary (\$50), Treasurer (\$75) and Executive Director (\$600) invoices. Further the bills from Ecliptic (\$40) for web hosting; the auto pay for Verizon (\$134.05) and the aforementioned insurance invoices (\$688) were reviewed and presented for payment.

Kevin Magstadt moved to approve payables and Todd Flynn seconded: Motion Carried.

2) Meeting Times and How Often – Aaron Praus

Discussed prior to adoption of the Bylaw language above in old business. See OB # 3

3) NDSWRA Workshop Introductory Presentation – Diana Trussel

Diana presented the new PowerPoint Presentation to be given at the workshops. Board consensus approved of the product.

4) NDSWRA Facebook Page – Diana Trussel

Diana announced that the association Facebook Page is operational. Please search for the North Dakota Solid Waste and Recycling Association on Facebook and Like to improve the search rankings.



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5) Next meeting date

The next board meeting will be May 26th, 2016th @ 9:30am CT.

Other Business

None

Meeting adjourned 10:35am

Kevin Magstadt moved to adjourn the meeting and Chris Kreger seconded: Motion Carried.