



# Minutes of Board of Directors Meeting

July 28<sup>th</sup>, 2016 @ 9:30am

## **Call Meeting to Order – Aaron Praus - President**

Called to order at 9:33 am for the primary purpose of approving a Association Budget for the 2016/2017 year.

## **Roll Call – Chris Kreger - Secretary**

Directors Present: Aaron Praus, Chris Kreger, Josh Kraft, Kevin Magstadt, Sherwin Wanner, and Todd Flynn.

Directors Absent: Dave Bell, Sheryl Garling and Jennifer Pickett

Others Present: Diana Trussel and Sherryl Koop

## **Old Business**

### **1) NDSWRA Budget – Sherwin Wanner/Sherryl Koop**

A proposed Budget with a comparison to the previous budget and the actual expenses for the past fiscal year, was presented and is shown on the next page. The numbers were discussed.



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Association Income	2015		2016
	Budgeted	Total Received	Budgeted
Membership Dues (Renewals)	\$ 12,330.00	\$ 11,725.00	\$ 15,270.00
New Members	\$ 1,800.00	\$ 1,390.00	\$ 900.00
Interest from CD, Checking & Savings Accounts	\$ 50.00	\$ 7.98	\$ 40.00
Income brought over from 2015 Symposium	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Total Income</b>	<b>\$ 24,180.00</b>	<b>\$ 23,122.98</b>	<b>\$ 26,210.00</b>
<b>Association Expenses</b>			
	Budgeted	Total Spent	Budgeted
Salaries (Contract Service for Ex. Director & Sec./Treasurer)	\$ 8,160.00	\$ 9,279.56	\$ 8,160.00
Membership Bonuses (\$3/renewal, \$8/new)	\$ 622.00	\$ 217.00	\$ 533.00
Cell Phone Bill	\$ 1,603.20	\$ 1,608.56	\$ 1,610.00
PO Box	\$ 106.00	\$ -	\$ 106.00
Postage	\$ 500.00	\$ 903.21	\$ 2,500.00
Supplies (Paper, printer ink, etc. for workshop printing)	\$ 1,000.00	\$ 2,044.42	\$ 3,000.00
Workshops/Meetings (NDSWRA) Travel Expenses (Hotel, meals, mileage, etc.)	\$ 3,000.00	\$ 4,336.14	\$ 3,500.00
Website Hosting Fee	\$ 480.00	\$ 545.00	\$ 500.00
Meeting One Conference Lines	\$ 600.00	\$ 396.42	\$ 500.00
Promotional/ Marketing Items	\$ 2,000.00	\$ 665.95	\$ 2,000.00
Insurance Policies	\$ 1,547.00	\$ 1,067.00	\$ 1,000.00
Tax Preparation/ Accountant Services	\$ 500.00	\$ 305.00	\$ 500.00
Bank & square Charges		\$ 809.70	\$ 900.00
<b>Sub-Total Expenses</b>	<b>\$ 20,118.20</b>	<b>\$ 22,177.96</b>	<b>\$ 24,809.00</b>



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Kevin Magstadt moved to approve the budget with changes to the Meeting One budget item to \$400 and the meetings and workshops budget item modified to \$4,500. Sherwin Wanner seconded the motion: motion carried.

**Motion Carried.**

## 2) Member Only Events – Aaron Praus

Diana gave a rundown of the budget cost for the meet and greet on August 2<sup>nd</sup> and reported that about 25 individuals had signed up so far.

Todd Flynn moved to approve a \$900 budget for the meet and greet. Chris Kreger seconded the motion: motion carried.

## 3) Next meeting date

The next board meeting will be August 2<sup>nd</sup>, 2016 @ 5:30pm CT at the Comfort Inn in Bismarck.

## Other Business

None

## Meeting adjourned 9:50am

Kevin Magstadt moved to adjourn the meeting and Sherwin Wanner seconded: Motion Carried.