

**NDSWRA
Board of Directors Meeting
Wednesday, November 27, 2019 9:30 a.m. CT
Conference Call**



Called to order at 9:31 a.m. CT by Chris Kreger, President

Roll Call

Board Members: Andrew Feia☒ Mike Desmond☒ Chris Kreger☒ Justin Soberaski☒

Matt Christensen☒ Rachel Gornowicz☒ Rick Schreiber☒ Todd Flynn☒

Others Attending: Jennifer Pickett☐ Diana Trussell☐ Julie Ellingson☐ Keely Torgerson☒

Lance Gaebe☒

Agenda Approval

Motion to Approve Agenda

1st: Matt Christensen

2nd: Andrew Feia

Approved

Approval of Treasurer Report

Checking: \$48,293.27

Savings: \$44,318.50

CD: \$8,577.45

- Still waiting for some conference money
- Paid hotel expenses
- Transferred some money to SDSWA
- Other miscellaneous bills and office supplies

Motion to Approve Treasurer's Report

1st: Mike Desmond

2nd: Rick Schreiber

Approved

Executive Director's Report

Report – Keely

- Miranda and Matt have been in contact

Transition document and timeline – Keely

- Let Keely know if there are any questions on the Transition Plan

Old Business

Conference Update – Chris, Matt and Diana

- Any further questions about conference financials, ask Matt

Phone Line – Keely

- Can either jump onto Dwyer line or add new line for around \$60/month

North Dakota Solid Waste and Recycling Association

To educate, train and promote environmentally sound waste management practices.

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Motion to cancel Verizon phone (701-330-4391) and use Dwyer Group phone (701-223-4232)

1st: Matt Christensen

2nd: Mike Desmond

Approved

New Business

Dwyer checking authority – Matt

- Dwyer Group prefers not to sign checks but can get an e-signature and written authorization to remotely sign checks
- Dwyer Group needs a deposit stamp

Motion to Order Deposit Stamp, Remove Arron Praus from the Association Accounts and Approve E-Signature Authority for Dwyer Group

1st: Rick Schreiber

2nd: Mike Desmond

Approved

- Dwyer Group needs access to Stripe

Motion to Give Dwyer Group access to the Website and Stripe Accounts

1st: Matt Christensen

2nd: Andrew Feia

Approved

Membership – Chris and Matt

- Several members have not yet paid for this year
- Matt will clean up list and forward to Dwyer Group to send out invoices
- After invoices are sent out, phone calls can be made to those who still have not paid

Custody of Records – Chris

- Dwyer Group can keep custody of physical records

Taxes – Chris and Matt

Matt will send out documents once they are completed

2020 Conference – Keely

- Devils Lake (Spirit Lake Casino) is difficult to work with, limited menu and exhibitor space and no liquor license
- Grand Forks (Alerus Center) is easy to work with, large parking lot and large menu
- Need to decide how long conference is before contract can be signed

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Workshops – Chris

- If the DEQ does workshops around the state, they ask if the NDSWRA wants to participate as a sponsor
- Last year there were no workshops
- Need to find out from Diana if any are planned

Other Business

No other business

Adjourned at 10:48 a.m. CT by Chris Kreger, President

Next meeting will be held via conference call on December 18, 2019 at 9:30 a.m. CT