

**NDSWRA
Board of Directors Meeting
Wednesday, September 23, 2020 9:30 a.m. CT
Conference Call**



Called to order at 9:30 a.m. CT by Chris Kreger, President

ROLL CALL

	Board Members		Others Attending
x	Chris Kreger, President	x	Linda Fisher, Dwyer Gaebe Group
x	Justin Soberaski, Vice President	x	Lance Gaebe, Dwyer Gaebe Group
x	Todd Flynn, Secretary	x	Julie Ellingson, Dwyer Gaebe Group
x	Matt Christensen, Treasurer	x	Jennifer Pickett
x	Mike Desmond		Diana Trussell, NDDEQ
x	Andrew Feia		
x	Rachel Gornowicz		
x	Rick Schreiber		

AGENDA APPROVAL

Motion to Approve Agenda

- 1st: Andrew Feia
 - 2nd: Matt Christensen
- Approved*

APPROVAL OF MINUTES

Motion to Approve Minutes –09-09-20

- 1st: Matt Christensen
 - 2nd: Andrew Feia
- Approved*

Motion to Approve Minutes – 08-26-20

- 1st: Andrew Feia
 - 2nd: Matt Christensen
- Approved*

APPROVAL OF TREASURER REPORT

Checking:	\$42,165.23
Savings:	\$44,368.33
<u>CD:</u>	<u>\$ 8,714.47</u>
Total Funds:	\$95,248.03

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Expenses		Deposits	
Dwyer Group (August)	2,059.30	Memberships	2,855.44
Ecllyptic (August)	155.00	Scholarship Fund	718.74
Dylan Rudnick Scholarship	500.00	2019 Conference	62.81
Linda Fisher (reimburse web testing)	12.50	Interest	.34
SDSWMA (final pmt for 2019 conf)	174.10		
Diana Trussell (for training supplies)	161.60		
TOTAL	\$3,062.50		\$3,637.33

Motion to Approve Treasurer’s Report

- 1st: Andrew Feia
 - 2nd: Rick Schreiber
- Approved*

EXECUTIVE DIRECTOR’S REPORT

- Continuing follow-up on 2020/21 memberships. As of 09-23-20, there are 115 unique individual and group memberships (including 4 lifetime and 5 peer group memberships.)
- Preparing for September 30, 2020 Annual Meeting (via Zoom).
- Preparing for the October 7th joint training with NDDEQ and continuing follow-up on the finances relating to the August 26 Financial Assurance session, also co-hosted with NDDEQ.

OLD BUSINESS

Website consideration - Chris

Earlier in September, the Board participated in a features demonstration provided by Flipcause. Based on the presentation there was consensus among Board members that features presented would be helpful in streamlining procedures related to memberships, conference registrations, dues, etc.

Motion to engage in free trial period Flipcause with a subsequent review following the trial period.

- 1st: Andrew Feia
 - 2nd: Matt Christianson
- Approved*

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Domain Name Renewal – Linda

The Association has been reserving the following names having various expirations as shown here.

- northdakotaswra.org (08-28-21)
- recyclemetal.org (08-18-21)
- recycleappliances.org (08-15-21)
- ndswra.org (10-08-20)
- recyclend.org (10-04-20)
- recyclingelectronics.org (11-28-20)

Motion to renew only NDSWRA.ORG and allow the other reserved names to expire as they come up for renewal.

1st: Matt Christensen

2nd: Mike Desmond

Approved

Tax Form – Matt

Tax preparation for 2019 is underway and requires the Board members to complete the “Board of Directors Questionnaire” The form was provided to all Board members in advance of this meeting with a request to return them to Matt upon completion.

Scholarship – Chris

A scholarship application was received from MaCartney Hamel after the application deadline as posted in the requirements on the Association website. To recognize the work of Ms. Hamel putting together a complete application, and similar to the actions taken by many such programs during the COVID-19 pandemic, the Board concurred in granting leniency.

Motion to award a \$250.00 scholarship to MaCartney Hamel.

1st: Rick Schreiber

2nd: Rachel Gornowicz

Approved

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NEW BUSINESS

Set up Annual Meeting and Election - Chris

As a result of the cancellation of the fall conference, the Association will be conducting its annual meeting and election of directors for 2020/21 via Zoom to conform with Association bylaws that say, ". . .*there shall be no voting by proxy and only those members in attendance at a meeting (emphasis added) shall have the right to vote.*" To demonstrate the Zoom polling mechanism in advance of the annual meeting, a sample poll was provided during this call. There was consensus that this method of voting for directors would meet the requirement of the bylaws.

MOTION TO ADJOURN

1st: Matt Christensen

2nd: Andrew Feia

Approved

Adjourned at 10:33 AM CT by Chris Kreger, President

**Next meeting will be the annual meeting which be held via Zoom on
September 30, 2020, at 9:00 a.m. CT**