

NDSWRA
Board of Directors Meeting Minutes
Wednesday, January 24, 2024
Via Zoom



Called to order at 10:30 a.m. CT by Paula Gores, President.

Roll Call

Secretary

	Board Members		Others Attending
X	Paula Gores, President	x	Linda Fisher, Dwyer Hanson Group
X	Rachel Shumaker, Vice President		Julie Ellingson, Dwyer Hanson Group
X	Andrew Feia, Secretary		
X	Rick Schreiber, Treasurer		
X	Alesha Dockter		
X	Kayla Emmons		
X	Dalten Kuhn		
X	Sharon Lipsh (joined in progress)		
X	Sean Mackiewicz		

CONSENT AGENDA APPROVAL

- Jan. 24, 2024 Meeting Agenda
- Oct. 25, 2023 Meeting Minutes (No meeting in Nov. or Dec.)
- Treasurer’s Report (as of 12-31-23)
 - Checking: \$51,362.98
 - Savings: \$14,645.61
 - CD #1 8,810.61
 - CD #2 30,000.00
 - Scholarship: \$2,041.19
 - Total Funds: \$106,860.39**

A motion to approve the consent agenda was made by Rick Schreiber and seconded by Dalten Kuhn
 Motion carried.

Executive Director’s Report.

- **Membership Update:** – Keith Manufacturing joined in January 2024. Armstrong Sanitation and IHD have expired. A policy was recommended to provide guidelines on the length of a membership grace period prior to updating membership lists.
- **2024 Conference Venue:** (Meeting joined by Sharon Lipsh.) The Hilton Garden Inn has reduced the facility fee to \$2000 contingent on a \$16,000 food and beverage minimum and a guarantee of 125 total room nights. NDSWRA would not be responsible for paying for unused rooms, but the facility fee would increase by \$50/unused room up to 125 rooms.
- **2025 Joint Fall Conference:** With Melissa Fahy’s departure, we will be working with SDSWMA Interim Executive Director, Carolyn Trautman, to plan the 2025 joint conference. Medora has provided a proposal for the event. September conference dates make the lodging rates and food and beverage rates comparable to other locations. Smaller individual venues will require some movement between locations. Building a vendor visit session into the agenda is being considered to encourage increased interaction between attendees and exhibitors.

North Dakota Solid Waste and Recycling Association

To educate, train and promote environmentally sound waste management practices.



NDSWRA Policy Considerations

Scholarship Distribution Procedure. Disbursement of NDSWRA scholarship awards will be made by the Association directly to the financial office of recipient's college, registration, conference, university, or technical school.

Motion to approve the policy as recommended by the committee was made by Rachel Shumaker and seconded by Rick Schreiber. Motion carried.

Board of Directors Positions. To ensure impartial decision-making and avoid conflicts of interest, directors or agency heads of any regulatory office directly related to solid waste, recycling, and air quality are strictly prohibited from serving on the board of directors or being committee members of NDSWRA.

Motion to approve the policy as recommended by the committee was made by Andrew Feia and seconded by Sharon Lipsh. Motion carried.

Golf Registration Refund Requests. Golf registration fees will not be refunded for cancellations requested past the golf registration deadline. Registration deadlines are established on a case-by-case basis and are dependent on venue and golf course requirements.

Motion to approve the policy as recommended by the committee was made by Alesha Dockter and seconded by Rachel Shumaker. Motion carried.

2024 Operating Budget Approval

Motion to approve the draft operating budget as presented was made by Dalten Kuhn and seconded by Alesha Dockter. Motion carried.

Committee Reports

- Policy/Resolution – No Report Lipsh
- Program/Education – No Report Shumaker
- Finance - Schreiber
2023 tax preparation is underway. Previous reporting challenges have been resolved.
- Membership – No Report Shumaker
- Nominating – No Report Gores
- Awards/Scholarships – No Report Gores
- Marketing/Website – No Report Dalten

MOTION TO ADJOURN

Motion to adjourn was made by Rick Schreiber and seconded by Sharon Lipsh. Motion carried.

Adjourned at 11:35 a.m. CT by President Gores.
Next meeting will be Feb. 28 at 10:30 a.m. CT