

**NDSWRA  
Board of Directors Meeting  
Wednesday, May 25, 2022; 10:30 AM  
Zoom Conference Call**



Called to order at 10:30 AM CT by Andrew Feia, President

**ROLL CALL**

|          | <b>Board Members</b>             |  | <b>Others Attending</b>      |
|----------|----------------------------------|--|------------------------------|
| <b>x</b> | Andrew Feia, President           |  | Linda Fisher, Dwyer Group    |
|          | Rachel Gornowicz, Vice President |  | Julie Ellingson, Dwyer Group |
| <b>x</b> | Michael Desmond, Secretary       |  |                              |
|          | Rick Schreiber, Treasurer        |  |                              |
| <b>x</b> | Kayla Emmons                     |  |                              |
|          | Nickalas Blackwell               |  |                              |
| <b>x</b> | Alexis Craig                     |  |                              |
| <b>x</b> | Bill Cheney                      |  |                              |
| <b>x</b> | Paula Gores                      |  |                              |

**AGENDA APPROVAL**

Motion to approve the agenda was made by Cheney and seconded by Desmond. Motion carried.

**APPROVAL OF MINUTES**

Motion to approve minutes of April 27, 2022 was made by Gores and seconded by Desmond Motion carried.

**APPROVAL OF TREASURER REPORT (AS OF APRIL 30, 2022)**

A budget overview was provided by President Feia in Schreiber’s absence.

|                     |                  |
|---------------------|------------------|
| Checking:           | 37,574.22        |
| Savings:            | 44,451.60        |
| <u>CD:</u>          | <u>8,757.99</u>  |
| <b>Total Funds:</b> | <b>90,783.81</b> |

Motion to approve the Treasurer’s report was made by Desmond and seconded by Gores. Motion carried.

**EXECUTIVE DIRECTOR’S REPORT**

- Working on pulling together numbers for marketing
- Working with committees (scholarship and marketing)
- Marketing the fall conference

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**COMMITTEE REPORTS**

|   |           |
|---|-----------|
| <u>Policy Resolution</u>  | Gores     |
| Met in conjunction with the Scholarship committee   |           |
| <u>Program/Education</u>  | Gornowicz |
| Nothing to report   |           |
| <u>Finance</u>  | Schreiber |
| Nothing to report   |           |
| <u>Membership</u>   | Gornowicz |
| Members visited about the contacts they've been making to nonrenewed members – project is ongoing.  |           |
| <u>Nominating</u>   | Emmons    |
| Nothing to report   |           |
| <u>Awards/Scholarships</u>  | Craig     |
| The committee presented a scholarship scoring matrix and a policy recommendation to be used in determining and awarding future scholarships. <b>A motion to approve the matrix as presented along with the policy recommendation to award up to two \$1000 scholarships per year dependent on available funding was made by Desmond and seconded by Craig.</b> Motion carried. Scholarship and award nominations will be promoted in an upcoming newsletter and the scoring matrix will be made available online with the rest of the application information.  |           |
| <u>Marketing/Website</u>  | Emmons    |
| Fisher reported the ability to display revolving member logos on the Association webpage. Implementation strategy will be further discussed in future committee meetings. A new LinkedIn page has been established, and Emmons will research options for doing away with the outdated page. During this committee report, there was extensive Board discussion pertaining to expenditures and process for member recruitment. Leveraging line items in the Association budget for promotion, mailing, printing, etc, <b>a motion to prepare a promotional bulk mail piece to be distributed to the entire April 2022 NDDEQ waste haulers list and septic and portable toilet operators was made by Desmond and seconded by Gores.</b> Motion carried. |           |
| <u>Joint Conference</u>   | Fisher    |
| The committee met via Zoom on May 3. The registration portal is now open on the SDSWMA website. Agenda is still in development stages. The next meeting is scheduled for July 19.   |           |

**OLD BUSINESS**

**Recycling Workshop Report:** Fisher provided financial details related to the April 20, 2022 Recycling Workshop that was held in Bismarck. The net proceeds from the conference were \$1,404.51. **A motion was made by Desmond and seconded by Cheney that net proceeds be attributed to the Association operating budget.** Motion carried.

**MOTION TO ADJOURN**

**Motion to adjourn was made by Desmond and seconded by Cheney.** Motion carried.

**Adjourned at 11:06 AM CT by Feia.**

**Next Board meeting will be held via conference call at 10:30 AM CT, June 22, 2022.**

**North Dakota Solid Waste and Recycling Association**

*To educate, train and promote environmentally sound waste management practices.*