

NDSWRA
Board of Directors Meeting Minutes
Wednesday, August 31, 2022; 10:30 AM
Zoom Conference Call



Called to order at 10:30 a.m. CT by Andrew Feia, President

ROLL CALL

	Board Members		Others Attending
x	Andrew Feia, President	x	Linda Fisher, Dwyer Group
x	Rachel Gornowicz, Vice President	x	Julie Ellingson, Dwyer Group
x	Michael Desmond, Secretary		
x	Rick Schreiber, Treasurer		
x	Kayla Emmons		
x	Alexis Craig		
x	Bill Cheney		
x	Paula Gores		

CONSENT AGENDA APPROVAL

- 08-31-22 Agenda (Motion Paula Gore/Second Mike Desmond) Motion carried.
- 07-27-22 Meeting Minutes (Motion Bill Cheney/Second Rick Schreiber) Motion carried.
- Treasurer’s Report (As of July 31, 2022) (Motion Paula Gore/Second Mike Desmond) Motion carried.

Checking:	\$33,622.99
Savings:	44,463.96
Scholarship:	50.00
<u>CD:</u>	<u>8,757.99</u>
Total Funds:	\$86,894.94

EXECUTIVE DIRECTOR’S REPORT

Fisher provided a detailed membership update.

COMMITTEE REPORTS

<u>Policy Resolution</u>	<u>Gores</u>
Nothing to report	
<u>Program/Education</u>	<u>Gornowicz</u>
Nothing to report	
<u>Finance</u>	<u>Schreiber</u>
Nothing to report	
<u>Membership</u>	<u>Gornowicz</u>
Nothing to report	
<u>Nominating</u>	<u>Emmons</u>
Emmons reported two names for the ballot. There was discussion pertaining to membership requirements for Directors. There was consensus that if a Board member’s organization is a subsidiary of a member group that an additional membership would not be required.	

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Awards/Scholarships

Craig

The awards committee recommended two scholarship applicants for awards. The winners will be invited to attend the awards banquet at the fall conference in Spearfish. If they are not in attendance, checks will be mailed.

A motion to award \$1000 scholarships to Tyler Kleinsasser and Kevin Morlan was made by Desmond and seconded by Gores. Motion carried.

Marketing/Website

Emmons

Emmons is nearly finished with gathering member logos for the website. The obsolete LinkedIn page remains active.

OLD BUSINESS

2023 Conference Venue: A revised contract has been provided by the Clarion which stipulates that in order to get the reduced base rate of \$2000, the 100 room/night requirement will be replaced with a \$20,000 in total revenue (to include hotel rooms, meeting space, catering, equipment charges, setup and booth spaces (pipe and drape). If \$20,000 in total costs is not met, the base charge will remain at \$6000.

A motion to accept the updated contract as presented was made by Gores and seconded by Desmond. Motion carried.

NEW BUSINESS

2022 Fall Conference Volunteer Scheduling: A spreadsheet with volunteer spots to fill was provided by SDSWMA and was completed during the meeting.

Conference Display: NDSWRA will be represented by a pop-up display previously procured by the Association.

Annual Business/Membership Meeting: Feia reviewed the required components for the membership meeting, to include an agenda, last year's minutes, a Treasurer's report, an Executive Director's report, and a scholarship report.

Executive Director Contract Extension: Dwyer Group has been the Association Executive Director since 2019. Dwyer had requested a one-year contract extension. No additional changes to the previous contract were noted.

A motion to accept a 1-year contract extension for Executive Director services with Dwyer Group, now known as Dwyer Hanson Group, was made by Desmond and seconded by Schreiber. Motion carried.

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MOTION TO ADJOURN

Motion to adjourn was made by Schreiber and seconded by Desmond. Motion carried.

Adjourned at 11:37 CT by Feia.

Next Board meeting will be held at the fall conference in Spearfish, SD
at 7:00 a.m. MT on September 21, 2022.

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