

NDSWRA
Board of Directors Meeting Minutes
Wednesday, September 20, 2023
Via Zoom



Called to order at 10:30 a.m. CT by Paula Gores, President.

Roll Call

Secretary

	Board Members		Others Attending
x	Paula Gores, President	x	Linda Fisher, Dwyer Hanson Group
x	Rachel Shumaker, Vice President		Julie Ellingson, Dwyer Hanson Group
x	Andrew Feia, Secretary		
	Rick Schreiber, Treasurer		
x	Alesha Dockter		
x	Kayla Emmons		
x	Dalten Kuhn		
x	Sharon Lipsh		
x	Sean Mackiewicz		

CONSENT AGENDA APPROVAL

- September 20, 2023 Meeting Agenda
- August 16, 2023 Meeting Minutes
- September 7, 2023 Organizational Meeting Minutes
- Treasurer’s Report (as of 08-31-23)

Checking:	\$61,825.99
Savings:	14,615.57
CD #1	8,757.99
CD #2	30,000.00
<u>Scholarship:</u>	<u>901.11</u>
Total Funds:	\$116,100.66

A motion to approve the consent agenda was made by Alesha Dockter and seconded by Andrew Feia.
 Motion carried.

Executive Director’s Report.

- Conference Wrap-Up: No report as the final invoice from the Clarion has not yet been received.
- 2023/24 Budget Considerations: A new budget will need to be approved at the December meeting for 2024. This discussion was intended start a discussion on possible inclusions such as a new banner, a projector, and additional promotional items for sharing at future marketing conferences or community events.

A motion to approve up to \$500 for promotional items for the NDACO conference was made by the consent agenda was made by Paula Gores and seconded by Rachel Shumaker. Motion carried.

North Dakota Solid Waste and Recycling Association

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- **2024 Conference Location:** Fargo CVB has solicited RFP from area hotels. 2024 dates under consideration are Sept. 10-12, Sept. 17-19 , and Oct 22-24 (Oct. dates preferred by the Board).
- **Membership Update:** With renewals occurring on a 12-month basis depending on the membership date, renewals are ongoing throughout the year. The majority of renewals for 2024 have been completed.
- **Nomination Incentive Award:** There were five individuals in the drawing for the Board-approved incentive award. The \$25 gift card was awarded to Gary Zuroff, City of Dickinson.

Dwyer Hanson Group Contract Extension

A motion to approve the contract extension with Dwyer Hanson Group was made by Andrew Feia and seconded by Sharon Lipsh. Motion carried.

Board Member Appreciation

The Board has a history of providing tokens of appreciation to outgoing Board members for their service to the Association. Bill Cheney and Lexi Craig had expired terms and will not be on the Board for the upcoming year.

A motion to approve purchasing \$100 gift cards for Lexi Craig and Bill Cheney was made by Alesha Dockter and seconded by Kayla Emmons. Motion carried.

Speaker Compensation

A policy to address speaker compensation for individuals that are outside of the NDSWRA membership will be drafted by the Policy Committee for consideration by the Board.

Conference Refunds

Several golfers who signed up for the golf tournament in Minot did not participate. There was Board consensus that refunds to those participants would not be in order as they all cancelled after the golf registration deadline. This would be consistent with policy that conference registrations are not refunded after meal count commitments have been made pursuant to catering deadlines.

Outside of golf, it was noted that some attendees paid for registrations that should have been complimentary due to sponsorship levels.

A motion to approve refunding conference overpayments was made by Rachel Shumaker and seconded by Sharon Lipsh. Motion carried.

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Board of Directors Voting

The Board discussed possible changes to the ballot for future elections. The ballot will be updated to include a statement at the top of the form clarifying that ballots that don't include membership affiliation will not be counted. A Board policy to that effect will be drafted as well.

2023 Committee Assignments

Program/Education and Membership Chair defined in bylaws as V.P.
Finance Chair defined in bylaws as Treasurer

	Policy/ Resolution	Program/ Education	Finance	Membership	Nominating	Awards/ Scholarship	Marketing/ Website
Alesha Dockter	x	x					
Kayla Emmons					x		x
Andrew Feia		x	x	x			
Paula Gores	x				x	x	
Dalten Kuhn	x			x			x
Sharon Lipsh	x		x	x			
Sean Mackiewicz						x	
Rick Schreiber			x				
Rachel Shumaker		x		x		x	

MOTION TO ADJOURN

Motion to adjourn was made by Paula Gores and seconded by Sean Mackiewicz. Motion carried.

Adjourned at 11:31 a.m. CT by President Gores.

Next meeting will be Oct. 25, 2023 at 10:30 a.m. CT