

**Minutes
Board of Directors Meeting
Wednesday, September 29, 2021, 9:30 AM CT
Zoom Conference Call**



Called to order at 9:30 AM CT by Andrew Feia, President.

ROLL CALL

	Board Members		Others Attending
x	Andrew Feia, President	x	Linda Fisher, Dwyer Group
x	Rachel Gornowicz, Vice President		Julie Ellingson, Dwyer Group
	Michael Desmond, Secretary	x	Matt Christensen
	Rick Schreiber		
	Kayla Emmons		
x	Nickalas Blackwell		
x	Alexis Craig		
x	Bill Cheney		
	Paula Gores		

AGENDA APPROVAL

Motion to approve the agenda was made by Bill Cheney and seconded by Lexi Craig. Motion carried.

APPROVAL OF MINUTES

Motion to approve minutes of 08-30-21 and 09-02-21 was made by Bill Cheney and seconded by Rachel Gornowicz. Motion carried.

APPROVAL OF TREASURER REPORT (AS OF AUGUST 31, 2021)

Checking:	66,358.15
Savings:	44,418.24
CD:	<u>8,757.99</u>
Total Funds:	\$119,534.38

Newly elected Treasurer Nickalas Blackwell has informed the Board he will be unable to fulfill the duties of that position and a new Treasurer will need to be put in place. Former treasurer Matt Christensen was on the call to cover the Treasurer's report and provide an update on outstanding bills and expected forthcoming receipts from NDDEQ, Visit Greater Grand Forks, and Minkota.

Motion to request assistance from former Treasurer Matt Christensen in paying conference bills and Dwyer group contract payments during the upcoming Treasurer transition, was made by Rachel Gornowicz and seconded by Lexi Craig . Motion carried.

North Dakota Solid Waste and Recycling Association

To educate, train and promote environmentally sound waste management practices.

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Motion to approve the Treasurer's report was made by Bill Cheney seconded by **Nickalas Blackwell**.
Motion carried.

EXECUTIVE DIRECTOR'S REPORT

- Post-conference financial wrap-up and website updates
- Membership Renewal (seeking direction on how to proceed with remaining unrenewed memberships)

OLD BUSINESS

Conference Feedback – There was a discussion relating to conference attendee feedback. Overall feedback received was positive. President Feia shared that he had visited with ND conference attendees at the recent SD conference and had received positive feedback as well.

Conference Photo Sharing – Andrew offered to set up a Sharepoint photo collection device.

Board Member Appreciation Gifts – Linda will purchase and request reimbursement.

NEW BUSINESS

New Treasurer: After asking for volunteers and receiving no response, **a motion to appointment Rick Schreiber as a new Treasurer was made by Andrew Feia and seconded by Nickalas Blackwell**. Motion carried.

Dwyer Group Executive Director Contract Renewal: President Feia provided a brief background and overview of the current Executive Director contract with Dwyer Group and recommended a one-year renewal under the current terms and conditions.

Motion to renew the contract with Dwyer Group with no change to existing terms and conditions was made by Rachel Gornowicz and seconded by Nickalas Blackwell. Motion carried.

Conference Refund Policy: The Board engaged in a discussion on refunding registration fees for registered attendees who were unable to attend.

Motion to refund in the interest of maintaining good member relations, regardless of what was posted on the website relating to refunds, was made by Bill Cheney, and seconded by Nickalas Blackwell. Motion carried.

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Anti-Virus Software Purchase:

Motion to purchase a 2-year plan for McAfee virus protection for Association laptop was made by Nickalas Blackwell and seconded by Lexi Craig. Motion carried.

Posting Board Meeting Information to Website: Linda will post information to the website to indicate Board meetings will be held the 4th Wednesday of the month, subject to change, along with contact information for interested parties.

2022 Joint Conference with South Dakota: President Feia relayed information gathered at the SD conference relating to the 2022 joint conference. The theme for next summer's joint conference will be *Marvel vs DC Comics*. Andrew will be a member of the ND planning committee along with other volunteers from this Board.

Board Member Committee Assignments: President Feia is requesting volunteers to participate on a variety of committees set forth in Association bylaws. A list of available committees and volunteer opportunities will be provided with a signup option. There is an expectation that all Board members volunteer for one or more of these committees with final assignments to be made prior to the October 2021 Board meeting.

Scheduling Future Board Meetings:

To accommodate an ongoing scheduling conflict, **a motion to change the time of the monthly meetings to 10:30 AM CT on the 4th Wednesday was made by Nickalas Blackwell and seconded by Rachel Gornowicz. Motion carried.**

MOTION TO ADJOURN

Motion to adjourn was made by Nickalas Blackwell and seconded by Rachel Gornowicz. Motion carried.

Adjourned at 10:33 AM CT by Andrew Feia, President.

Next planning committee meeting will be held via conference call on October 27, 2021 at 10:30 AM CT