

**NDSWRA**  
**Board of Directors Meeting Minutes**  
**Wednesday, Nov. 30, 2022; 10:30 a.m. CT**  
**Via Zoom**



Called to order at 10:30 a.m. CT by Paula Gores, President.

Roll Call

Secretary

	<b>Board Members</b>		<b>Others Attending</b>
<b>X</b>	Paula Gores, President	<b>x</b>	Linda Fisher, Dwyer Hanson Group
<b>X</b>	Lexi Craig, Vice President		Julie Ellingson, Dwyer Hanson Group
<b>X</b>	Sean Mackiewicz, Secretary		
<b>X</b>	Rick Schreiber, Treasurer		
<b>X</b>	Alesha Dockter		
<b>X</b>	Andrew Feia		
	Bill Cheney		
	Kayla Emmons		
	Sharon Lipsh		

**CONSENT AGENDA APPROVAL**

- November 30, 2022 Agenda
- October 26, 2022 Minutes
- Treasurer’s Report (as of 10-31-22)

Checking:	\$33,602.35
Savings:	44,463.96
CD:	8,757.99
<u>Scholarship:</u>	<u>50.00</u>
<b>Total Funds:</b>	<b>\$86,874.30</b>

A motion to approve the consent agenda was made by Alesha Dockter and seconded by Rick Schreiber. Motion carried.

**Executive Director’s Report.**

- **2023 Conference Update:** The contract for the 2023 fall conference in Minot has been approved by President Gores and will be signed by Fisher and sent to the Clarion with the \$1000 deposit.
- **Membership/Recruiting Update:** 1250 recruiting postcards were mailed via USPS at the bulk non-profit rate of \$.21/piece earlier this month. Three expired memberships remain outstanding and will be set to inactive if not renewed prior to year end.
- **Tax Year Update:** The checklist for filing Association taxes for FY21/22 were provided to Ritter Adair earlier this month. Ritter anticipates filing ahead of the December 15 deadline, but has also filed an extension request, which has been approved.
- **Past Board Member Appreciation:** As requested by the Board, gift cards and notes of appreciation were sent to Rachel Gornowicz and Mike Desmond.

**North Dakota Solid Waste and Recycling Association**

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**Committee Reports –**

<u>Policy Resolution</u>	<u>Gores</u>
Nothing to report	
<u>Program/Education</u>	<u>Schreiber</u>
Committee met to start discussing options for the Spring Workshop. At this point a hybrid (onsite and online) is the preferred format with Bismarck being the onsite venue.	
<u>Finance</u>	<u>Schreiber</u>
Nothing to report	
<u>Membership</u>	<u>Gornowicz</u>
Nothing to report	
<u>Nominating</u>	<u>Emmons</u>
Nothing to report	
<u>Awards/Scholarships</u>	<u>Craig</u>
The committee did not meet and had no report, however, Craig requested additional help on this committee. Mackiewicz and Gores volunteered.	
<u>Marketing/Website</u>	<u>Emmons</u>
Nothing to report	

**OLD BUSINESS**

**2022 Fall Conference** – Final accounting has been received from SDSWMA. NDSWRA will be receiving \$17,986.82; \$2,851 which will be attributed to the scholarship fund.

**Association Budget Year/Fiscal Year Revision:** Bylaws will need to be updated, which can be accomplished via special meeting called by the Board in accordance with Article VIII, Section 1.

**A motion to call a special meeting for the purpose of amending the bylaws was made by Schreiber and seconded by Feia.** Motion carried. To accommodate the 30-day notice to the membership required by the bylaws, a meeting will be scheduled for early 2023.

**MOTION TO ADJOURN**

**Motion to adjourn was made by Feia and seconded by Craig.** Motion carried.

**Adjourned at 11:02 a.m. CT by President Gores.**

**Next meeting will be December 28, 2022 at 10:30 a.m. CT via Zoom.**

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