

**NDSWRA  
Board of Directors Meeting  
Thursday, April 22, 2021, 3:00 PM CT  
Conference Call**



Called to order at 3:00 PM CT by Andrew Feia, President

**ROLL CALL**

	<b>Board Members</b>		<b>Others Attending</b>
X	Andrew Feia, President	X	Linda Fisher, Dwyer Gaebe Group
	Rachel Gornowicz Vice President		Lance Gaebe, Dwyer Gaebe Group
X	Mike Desmond, Secretary	X	Julie Ellingson, Dwyer Gaebe Group
X	Matt Christensen, Treasurer		
X	Justin Soberaski		
	Rick Schreiber		
X	Lexi Craig		
X	Bill Cheney		
X	Paula Gores		

**AGENDA APPROVAL**

A motion to approve the meeting agenda was made by Matt Christensen and seconded by Mike Desmond. Motion carried.

**APPROVAL OF MINUTES**

A motion to approve minutes of the March 23, 2021 meeting was made by Mike Desmond and seconded by Matt Christensen. Motion carried.

**APPROVAL OF TREASURER REPORT (REPORT AS OF MARCH 31, 2021)**

Checking:	35,293.86
Savings:	44,396.22
CD:	<u>8,714.47</u>
<b>Total Funds:</b>	<b>88,404.55</b>

A motion to approve the Treasurer's report was made by Mike Desmond and seconded by Bill Cheney. Motion carried.

**EXECUTIVE DIRECTOR'S REPORT**

Majority of this month's activities were focused on conference planning.

**OLD BUSINESS**

2021 Conference Committee Updates – Andrew

**North Dakota Solid Waste and Recycling Association**  
*To educate, train and promote environmentally sound waste management practices.*

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**Budget Updates:** The Board had previously approved the expense budget carried forward from 2020, but significant increases in catering costs with the Alerus have necessitated revisions to menu choices and reconsideration of meal structure. Recognizing that lunch counts for Thursday are historically lower than the previous day, and in an effort to reduce costs, the planning group recommended the Thursday lunch be replaced by a more substantial late morning break. **A motion to approve a revised budget and restructured meal schedule** was made by Mike Desmond and seconded by Matt Christensen. Motion carried.

**Sponsors/Vendors:** A sponsorship from the City of Grand Forks has been received. Additional calls are being made to attain a “level of interest” in exhibiting and sponsoring. The response to the contacts made so far has been positive.

**Tours/Entertainment/Golf:** Mike reported he has begun working with Brent Olmstead in Grand Forks to organize the golf event at the King’s Walk golf course in Grand Forks.

**Speaker Update:** Lexi provided the most recent update to the speaker lineup. Times have not all been specifically slotted but most of the speakers have confirmed participation.

**Registration Fees:** Based on the revised budget, **a motion to approve the following fee schedule for the fall 2021 conference** was made by Mike Desmond and seconded by Paula Gores. Motion carried.

**2021 Proposed Conference Fees**

<b>Member</b>	<b>By July 1</b>	<b>After July 1</b>
Attendee	\$ 250.00	\$ 300.00
Exhibitor Booth	\$ 600.00	\$ 750.00
Additional Exhibitor	\$ 175.00	\$ 200.00
One-day registration	\$ 175.00	\$ 200.00

<b>Non-Member</b>	<b>By July 1</b>	<b>After July 1</b>
Attendee	\$ 300.00	\$ 350.00
Exhibitor Booth	\$ 700.00	\$ 850.00
Additional Exhibitor	\$ 200.00	\$ 200.00
One-day registration	\$ 200.00	\$ 200.00

Golf Rate (+ Golf Cart) \$60.00

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To ensure enough time for registrants to take advantage of the early bird rate, a motion to move the early bird registration date to July 15<sup>th</sup> and to finalize all promotional materials (agenda, etc.) by the May 25<sup>th</sup> Board meeting was made by Matt Christensen and seconded by Lexi Craig. Motion carried.

**NEW BUSINESS**

**NDSWRA Insurance Policy – Matt**

The Board's "Non Profit Directors and Officers" policy that has been carried by the NDSWRA for some time is scheduled to renew on May 8, 2021 for \$689.00. During the renewal discussion, it became apparent that a better understanding of what the policy covers and what led to its original purchase would be in order. As such, **a motion to table this item until the next meeting** was made by Matt Christensen and seconded by Paula Gores. Motion carried.

Matt will obtain policy information and share coverages with the Board prior to the May 2021 Board meeting.

**OTHER BUSINESS**

Matt reported that he has begun working with the State to secure non-profit exempt status for sales tax on behalf of the Association.

**ADJOURNMENT**

**A motion to adjourn** was made by Matt Christensen and seconded by Mike Desmond. Motion carried.

Adjourned at 4:10 PM CT by Andrew Feia, President

**Next Board meeting will be held via conference call on Tuesday, May 25, 2021 at 9:00 AM CT via Zoom.  
Next conference planning meeting will be held on Wednesday, May 5, 2021 at 9:00 AM CT via Zoom.**